

# Configuring Mail Settings

To send email notifications and alerts, XPLG uses an SMTP mail server.

To configure mail settings:

1. Go to PORTX > Left Navigation Panel - Settings > System Settings.
2. Under the Notifications section click SET next to the **Mail** part. The **Mail** configuration screen opens.
3. In **SMTP Host**, type the SMTP host address that XpoLog is to use to send emails.
4. In **SMTP Port**, type the port that the given SMTP host is listening on (the port should be opened on the XpoLog server(s) to establish a connection).
5. In **System Email Address**, type the default/system 'From' email address that is to be used when sending emails.
6. In **Administrator Email Address**, type the email address of XpoLog's administrator, where system notifications such as disk space, violation messages, and more, are to be sent (multiple email addresses support - enter a semicolon separated list).
7. If the SMTP requires authentication, select the **Use SMTP Authentication** checkbox. In this case, provide **SMTP Username** and **SMTP Password**, and indicate whether or not to **Use TLS/SSL**.
8. To test that the mail settings are correct and usable, click the **Test Mail Settings** link, enter a valid email address to which a test message should be sent, and click the **Send Message** button. If an error message appears, fix the relevant setting based on the error message and run another test.
9. Click the **Save** button.  
The mail settings are saved.